

Agenda for the Inaugural Meeting to Establish a New Society

Monday 10th April 2017: 7.00-9.00pm: Central Committee Room @ UH McLaurin Building

AGENDA

1. Welcome

- a. Chair for this Meeting:
- b. Note-taker for this Meeting:
- c. Thanks to our Host and Welcome to those present
- d. Apologies:

2. The Purpose of this Meeting

- a. Our Brief History – Bringing the History of Smallford Station to Life
- b. Where we are now
- c. The way forward

3. To Establish the Smallford Station & Alban Way Heritage Society

- a. To agree the Society's -
 - i. Name
 - ii. Constitution
 - iii. Logo
- b. To Elect the Society's Committee
- c. To Elect the Society's Officers – Chair, Honorary Secretary, Honorary Treasurer
- d. To discuss the other roles that would support the purposes of the Society
Membership Secretary, Archivist, KoC (Keeper of Collection!), Publicity, Website Manager.....
- e. To agree the Subscriptions – for Members, Corporate Members and Friends of the Society
- f. To confirm arrangements for the handover of Assets from Smallford Residents' Association
- g. To agree to apply to a Bank to arrange a Bank Account

4. Any Other Business

5. Date(s) of Next Meeting

- a. 1st Committee Meeting of the New Society
- b. Archive Workshop

Teas/Coffees and Biscuits will be available on arrival – thanks to UH Heritage Hub

**The Special Meeting will be followed by the following Presentation
'The Development of Alban Way' by Ellie Beach (CMS)**